

TOOLBOX MEETING REPORT

Evan Sluchinski: 780-233-5831

Phil Mamers: 780-297-7445

Meeting Leader: ______ Date: _____ Project Name: _____ Project Location: ______ Permit Number: _____ Radio Channel: ______ ERP Meeting Point: ______ Emergency Phone #: _____ Weather Conditions: On-Site Supervisor: _____ Personnel Confirmed Fit for Duty? Yes ☐ No ☐ Ground Conditions Verified: Quality Requirements Reviewed? _____

HSE PROMPTS

OPF.	Rec	II IİCE	-mi	ents:
	1100	OII (J	J1103.

Permits Obtained/Reviewed:

Housekeeping Points Reviewed:

SDS Reviewed (What products are to be used):

Proper Tools Available & In Good Condition:

Overhead & Underground Hazards Reviewed:

Environmental Impacts (Spill Containment, Etc.):

Ground Disturbance Plan Reviewed:

Spotter Requirements:

Barriers & Signage (Requirements & in place):

General Pre-Job/Task Discussion

Discuss potential job hazards/plans to reduce or eliminate hazards and significant information pertaining to the work. Discuss recent incidents and information related to the work site.

Plans to eliminate hazards:

Signature:	U	nit:
		•
		•